## Team Member Evaluation – INDIVIDUAL

Please duplicate and fill in this evaluation form once for every team member in your team (peer assessment) and once for yourself (self-assessment), using the scale on the next page. When you are done, upload the evaluations to iQualify.

|  |  |
| --- | --- |
| Team Name: | DDT (Digital Dream Team) |
| Evaluated Student Name: | Mariano Ruiz |

|  |  |
| --- | --- |
| **Evaluation Result** | |
| Points awarded: | **60** |
| Total points available: | 60 |
| Percentage | 100 % |
| Evaluator’s Name: | Sammy John Rawlinson |
| Evaluation Date: | 07/07/2023 |

Comments

Mariano has done a great job on meeting project deadlines consistently. However, I would suggest improving communication by providing more frequent updates and seeking feedback from the team.

Evaluated Student Name: Mariano Ruiz

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Evaluation criteria | Almost always | Often | Sometimes | Rarely |
| **1. Contribution** |  |  |  |  |
| * Did fair share of the work |  |  |  |  |
| * Contributed useful ideas, suggestions and comments |  |  |  |  |
| * Was actively involved in team discussions and activities |  |  |  |  |
| **2. Problem solving and decision making** |  |  |  |  |
| * Contributed to solving team problems |  |  |  |  |
| * Helped the group reach consensus |  |  |  |  |
| * Accepted team decisions |  |  |  |  |
| **3. Facilitation** |  |  |  |  |
| * Asked for and appreciated others’ ideas |  |  |  |  |
| * Listened carefully |  |  |  |  |
| * Did not dominate discussions or interrupt |  |  |  |  |
| **4. Time Management** |  |  |  |  |
| * Met responsibilities towards team on time |  |  |  |  |
| * Attended work sessions punctually and came prepared |  |  |  |  |
| * Helped the group avoid wasting time |  |  |  |  |
| **5. Team Spirit** |  |  |  |  |
| * Treated team members respectfully |  |  |  |  |
| * Provided assistance and encouragement |  |  |  |  |
| * Fostered team spirit |  |  |  |  |
| *Count number of checked box in each column* | 15 | \_\_\_\_ | \_\_\_\_\_ | \_\_\_\_ |
| *Calculate the score for each column* | x 4 = 60 | x 3 = \_\_\_ | x 2= \_\_\_ | x 1= \_\_\_ |
| *Add all the scores together* | 60/ 60 | | | |
| *Calculate the percentage* | 100 % | | | |